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Wyoming Erie Regional EMS Council
November 5, 2008
Meeting Minutes

Chair: Chairman Elect N. Williams called the meeting to order at 7:09 p.m.

Attendance: Roll Call was conducted: K. Altman, S. Carlo, K. Fedkiw, C. Fisher, J. Glass, A. Lapp, B. Major, J. Myers, G. Skibitsky, C. Smith, J. Stephens, W. Streicher, S. Williams, N. Williams, P. Wiseman & R. Martin.

- **PLEASE NOTE – ATTACHED IS A TABLE OF MOTIONS. THIS IS BEING USED TO REGISTER ALL MOTIONS MADE DURING MEETINGS. MOTIONS WILL NOT BE SHOWN IN THE REGULAR MINUTES. PLEASE REFER TO THIS NEW TABLE WHEN LOOKING FOR A SPECIFIC MOTION.**

TOPIC	DISCUSSION	ACTION
I. PLEDGE OF ALLEGIANCE		All
II. APPROVAL OF MINUTES		Motion 08-43
III. CORRESPONDENCE	<p>9/3/08 Letter from Rural Metro requesting that their Course Sponsorship renewal be amended to include the Intermediate and Critical Care Renewal Course status. It was inadvertently left off of the original request.</p> <p>9/10/08 NYS SEMSCO & SEMAC</p> <p>9/17/08 Letter from Chris Zemrac requesting membership on the WEREMS Council.</p> <p>9/18/08 Enforcement Notifications:</p> <ul style="list-style-type: none"> o Michael Conradis #182988 Surrendered effective 8/20/08 o Manuel Villegas #189657 Suspended for 1 yr. Effective 9/2/08 o David Wardlaw #354710 Suspended 1 yr. Effective 9/2/08 <p>(stayed) Probation 3 yrs. Effective 9/2/08, Civil Penalty of \$1,000</p> <p>9/29/08 Invoice from Philips Lytle from April meeting. Madonna handled</p> <p>10/8/08 Submission for reimbursement for Vital Signs from Steven Carlo</p> <p>10/10/08 Enforcement Notification – Machias VFC; Agency Code # 0426 – 3 violations of PHL Section 3005 (1)</p> <p>10/14/08 Basic EMT-D Course Application from Wyoming County – A. Lapp</p> <p>10/21/08 EMT-B refresher Course application from Wyoming County – J. Comfort</p> <p>10/22/08 Enforcement Notification: Jeffrey Tewksbury #2862–Revoked eff. 10/10/08</p> <p>10/28/08 Invoice for \$1513.96 from Get Noticed Promotions for products ordered for Vital Signs Conference. Forwarded to W. Major for review.</p> <p>S. Carlo had a question on the correspondence, regarding the Course Sponsorship renewal from Rural Metro. He has no recollection of an original package, nor did it come to the Training & Ed. Committee. Would like to know how we can approve a renewal without the</p>	

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	<p>original. Much discussion continued. Amy will look through her files at home and report back. J. Mihalko will look at the office to see if he can find anything.</p> <p>Addition to the correspondence: C. Mayer officially handed over a letter of intent from Eric Butler, from Pike with his request for membership onto the WEREMSC.</p>	
IV. TREASURER'S REPORT	Report distributed & reviewed	Motion #08-44
V. MEDICAL ADVISORY COMMITTEE	<ol style="list-style-type: none"> 1. Discussion regarding upcoming WREMAC elections, including meeting attendance and the unfinished WREMAC ByLaws. 2. The council conducted a yearly review of its representatives to the WREMAC, and concluded with a blanket approval of those members. 3. The council discussed the lack of a nomination for the position of a Secretary with the WREMAC, and strongly urged the committee to review and amend its Bylaws, as the council has not yet heard back from the WREMAC regarding the previous amendments that the council requested at a previous meeting. Motion to write a letter to the WREMAC Chair with the council's concerns. 	<p>2. Motion #08-45 3. Motion #08-46</p>
VI. NEW YORK STATE EMS COUNCIL	N/R	
VII. ERIE COUNTY	G. Skibitsky: Erie County EMT Coordinators have been asked to do an AED survey for their region. G. Skibitsky asked if the Program Agency should be doing this. S. Wander reported that they do not have any history of the files for this program, other than what they have done. They will conduct a report based on what they have.	
VIII. WYOMING COUNTY	Received a grant that allowed them to put AEDs into the public buildings in Warsaw, as well as the Sheriff's vehicle and the County Fire Coordinator's vehicle. Also, there are	
IX. NEW YORK STATE STRESS REDUCTION PROGRAM	They have been busy with debriefings, the most recent in Hartland with a triple fatality.	
X. COMMITTEE REPORTS:		

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<p>A. Membership: A. Lapp</p>	<p>1. The following individual’s term on the Council are expiring at the end of December. Ann will contact them to find out their intent: M. Barber, K. Fedkiw, C. Fisher, C. Mayer, A. Lapp & M. Morris, J. Myers & P. Wiseman.</p> <p>2. Ann has received 1 new application, from Eric Butler from Pike. Also, there are 2 pending for Erie County – John Adolf and Chris Zemrac. Currently, we are holding off on any new memberships, pending further clarification from Ed Wronski in regards to diversity. The council recommends waiting at least another month, to receive a response from E. Wronski. A. Lapp stated that she has determined that according to Article 30, the Council seems to be pretty well diversified. Much discussion continued. It was decided that if there are no further reasons to withhold new membership applications, that the ones that the membership committee currently has may be acted on.</p> <p>C. Zemrac and J. Adolf were voted in for alternate positions.</p> <p>Because there are currently 3 full and 2 alternate council positions open for Wyoming County, the membership application from Eric Butler can be accepted for full membership.</p>	<p>1. Motion #08-47 2. Motion #08-48</p>
<p>B. CON – G. Skibitsky</p>	<p>N/R</p>	
<p>C. Training / Education: S. Carlo</p>	<p>S. Carlo – per J. Mihalko, the council only needs to be notified of courses, not give their approval for them to begin. That can be changed at the council’s level. S. Carlo recommends making the change. Currently the applications that we receive are only notifications. S. Carlo would like to receive the paperwork at the same time that the state does.</p> <p>Request for a letter of recommendation from Richard Hanes-Stetter. The council does not have any of the paperwork that is at the program agency’s office.</p> <p>Application from R. Hogg. Applicant both lives and works in Niagara County, therefore the council will pass on his application and defer it to the Big Lakes REMSC.</p> <p>Discussion continued regarding the difficulty of completing the process to become a CLI or CIC.</p>	
<p>D. By-Laws: J. Glass</p>	<p>N/R</p>	
<p>E. Public Relations / Awards: W. Major</p>	<p>W. Major –</p> <p>1. Vital Signs Conference was in October, where Mr. Douglas Baker (MercyFight) received the award for Leadership.</p> <p>2. Discussion on where to hold the next awards dinner. The council approved the Hillside Inn, Wyoming County in July.</p> <p>3. At the last Steering Committee Meeting, one of the problems that was discussed was the difficulty in obtaining award nominees. UEMS has established a new campaign called</p>	<p>Motion #08-49</p>

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	<p>“Caught in the Act”. A link will be on the council’s website, which will go to Amy. This will be a program that will allow providers or anyone in the healthcare setting, to “report” someone for performing a “good act”. In addition to receiving a postcard thanking them for doing a good job, these individuals will all be considered for the annual awards.</p>	
F. New Committees		
a. Program Agency (UEMS)	<ul style="list-style-type: none"> • Agencies no submitting PCRs • PAD Agencies • Reviewed their on-line EMS Survey. A final copy of the results is being developed, and will be dispersed when complete. • Discussed Instructors / prescreening / regional faculty. • Report attached 	
b. Program Agency Steering Committee (W. Major)	<ul style="list-style-type: none"> • The Steering Committee conducted their 2nd meeting on 10/8/08. In the future, the agenda format will follow that of the deliverables. • Minutes from the meeting were distributed, and will be posted on the website. W. Major suggests that the council become familiar with the website, as there is a lot of information available. The address is: www.werems.org • The current members of the Steering Committee are: W. Major, A. Lapp, M. Sczepanik, N. Williams. The next meeting will be approximately the 2nd week in January. • A question was raised as to why there is nobody from the program agency in attendance at the BOD meetings? It was decided that for now, as long as they are supplying the BOD with a monthly report, that is sufficient. • W. Major has also sent a request to the State requesting which code is to be used on PCRs when no pt. Care has been rendered. He is waiting for a response. 	
c. WREMAC Review & Liaison	N/R	
d. Web Casting: S. Wander	N/R	
XI. OLD BUSINESS	<p>Vital Signs Conference – W. Major Total money spent was just below \$2,000.00, which included T-shirts which were not in on time, so they were distributed at the meeting.</p>	

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XII. NEW BUSINESS	1. There was a question regarding a problem with a test date. G. Skibitsky recommends writing a letter to the state requesting the status of the contract. Test dates are scheduled. 2. Nominating Committee nominates the following members: Chair – N. Williams Chair Elect – W. Major Treasurer – M. Morris Secretary – P. Wiseman BOD Members: Wyoming County – S. Williams, C. Mayer Erie County – J. Glass, G. Skibitsky	1. Motion #08-50 2. Motion #08-51
XIII. ADJOURNAMENT	Adjournment at 7:45	Motion # 08-52

**THE NEXT MEETING OF THE WYOMING ERIE REGIONAL EMS COUNCIL
IS SCHEDULED FOR WEDNESDAY, JANUARY 7, 2009
ENJOY YOUR HOLIDAYS!**