

**Wyoming Erie Regional EMS Council
January 2, 2008
Meeting Minutes**

Chair: Chairman G. Gill called the meeting to order at 7:00
Present: On file
Excused: M. Barber, M. Capron, W. Major,
Absent: K. Altman, R. Martin, J. Takats, N. Thomas, N. Williams

****PLEASE NOTE – ATTACHED IS A TABLE OF MOTIONS. THIS WILL BE USED FROM NOW ON TO REGISTER ALL MOTIONS MADE DURING MEETINGS. MOTIONS WILL NOT BE SHOWN IN THE REGULAR MINUTES. PLEASE REFER TO THIS NEW TABLE WHEN LOOKING FOR A SPECIFIC MOTION.****

The Chair reviewed the proper way to conduct a meeting, keeping to business matters only. In order to not cause undue interruptions in the meeting, side bars should be kept until after the meeting.

Topic	Discussion / Action
I. PLEDGE OF ALLEGIANCE	Led by M. Thiell
II. APPROVAL OF MINUTES	Due to several amendments that need to be made, the approval of November’s meeting minutes was tabled until the March meeting. Please e-mail any recommendations for changes to Amy at poohysma@aol.com.
III. CORRESPONDENCE	<p>INCOMING:</p> <ol style="list-style-type: none"> 1. PAD agreement from United Precious Metals Refining Inc. 2. Invoice from Zoll Medical Corp. for \$104.94 for Adult Airway Adapter 3. Invoice from Harris Beach for \$848.00 for the South Line Fire District CON Hearing Officer matters. 4. Letter from Paul Skibinski from the NYS Department of Taxation and Finance, advising the council that their facilities located at 77 Broadway in Buffalo is equipped with AED units. The notice of intent to provide and the collaborative agreement for its use are filed with the Hudson Mohawk REMSCO. 5. Enforcement Notifications for the following individuals (*please note, one is local) 6. Betania Javier # 257539 of New York, NY 7. James Peet I # 312768 of Mexico, NY 8. Michael Hollander # 191781 of Nesconset, NY 9. * Kerry Meisner #250225 of Albion, NY 10. Course Application for an EMT-B refresher at Bliss Fire Hall, and a EMT-B original at the Bliss Fire Hall. Joseph Kushner, I/C 11. Invoice from Bee Group Newspapers for \$92.97 for the South Line CON Notice of

	<p>Public Hearings in 3 newspapers.</p> <p>12. Course Applications from Kathryn Landahl for the following courses:</p> <p>13. Basic Refresher - Arcade Fire Hall</p> <p>14. Basic EMT-D Original – Arcade Fire Hall</p> <p>15. Course Applications from Judy Comfort for the following courses:</p> <p>16. FR – Original – Varysburg Fire Department</p> <p>17. EMT-B Refresher – Varysburg Fire Department</p> <p>18. EMT-B – Original – Varysburg Fire Department</p> <p>19. Letter from Edward Wronski clarifying that Schuyler Hospital is not a stroke center. It is a participant in the REACH program and has improved ability to work with stroke patients; it is not a stroke center.</p> <p>20. Data and CD from Steven Sonder with WEREMS region PCR data from 2005.</p> <p>21. Invoice from Twin City Physicians Group for the WREMAC Chair, in the amount of \$5,000.</p> <p>22. Letter from S. Wander regarding AED questionnaire / appropriate purchasing procedure for cardiac monitors.</p> <p>23.</p> <p>OUTGOING:</p> <p>1. Letter to Mr. Wronski re: Support Funding</p> <p>2. Letter to NYS DOH re: instructor candidates</p> <p>3. Letter to NYS DOH Ed Major re: Eggertsville letter of support</p>
IV. TREASURER’S REPORT	In M. Barber’s absence, her report was distributed and reviewed by the council. Motion / Vote made. Motion 08-1.
V. MEDICAL ADVISORY COMMITTEE	No Report
VI. NEW YORK STATE EMS COUNCIL	C. Mayer distributed and reviewed her report.
VII. ERIE COUNTY	Dr. Billittier has been reappointed as the Erie County Commissioner of Health, and Greg Skibitsky has been promoted to Commissioner of Emergency Services. Congratulations to them both!
VIII. WYOMING COUNTY	N/R
IX. NEW YORK STATE STRESS REDUCTION PROGRAM	N/R
X. COMMITTEE REPORTS:	
A. Membership: A. Lapp	A. Lapp, on behalf of the Membership Committee brought forth William Streicher for membership to the Council, representing Wyoming County. He is the Wyoming County EMS Coordinator as well as a member of the Strykersville Fire Company. Roll call vote was conducted. Motion / Vote made. Motion

	<p>08-2. Currently that gives us 12 members from Erie County, 11 for Wyoming County A. Billittier, R. Martin and C. Smith are all up for re-appointment. Both Dr. B. and C. Smith verbally affirmed their desire to remain on the Council. Dr. Martin will be contacted to ask her desire.</p>
B. Public Relations / Awards: W. Major	N/R
C. Budget:	N/R
D. Training / Education: S. Carlo	<p>The Executive Board approved the following 4 individuals pending the approval of the full council, the following applicants for CLI/CIC: Jim Lyons, Ray David, Karen Eleczko and Mike Jablonski – all from Erie County. Motion / Vote made. Motion 08-3. Course approvals for the following applications in Erie County: Basic – 8, Refresher – 8, CFR Original – 4, CFR Refresher – 4 Motion / Vote made. Motion 08-4. Course Applications from Kathryn Landahl for the following courses: ➤ Basic Refresher - Arcade Fire Hall ➤ Basic EMT-D Original – Arcade Fire Hall Course Applications from Judy Comfort for the following courses: ➤ FR – Original – Varysburg Fire Department ➤ EMT-B Refresher – Varysburg Fire Department ➤ EMT-B – Original – Varysburg Fire Department Motion / Vote made. Motion 08-5.</p> <p>Paramedic Scholarship was discussed in length. S. Carlo is looking for the proper paperwork to use for submission. There is only one applicant who is applying and will only need it for 1 semester. S. Carlo requests that the council give the BOD permission to review and approve the application. Motion Made 08-6 – Question on the motion: Is the scholarship paid for prior to completion of the course? Much discussion followed. Money does not go directly to the individual, but rather to the Scholarship Foundation to the college. The scholarship is given based on hardship and need. The Executive BOD receives rules before passing the applicant through for approval. If the student does not pass, the foundation cannot use the funds for anything else, and the money sits there. S. Carlo will contact P. Ware to attempt to determine the exact process. He will also attempt to contact the foundation to find out what their process is. Discussion ensued regarding the advertising for this scholarship.</p>
E. By-Laws: J. Glass	J. Glass has been attempting to contact M. Butler regarding the quorum bylaw issue.
F. New Committees	N/R
a. Program Agency (UEMS)	S. Wander reported that they have received the questionnaire from Lisa DeLong (NYS DOH) and seem to

	<p>be moving rapidly along. They are hoping for a February 1, 2008 start date. This Friday is the closing date for resumes for the Coordinator’s position. A council member is needed to serve on the interview committee. W. Major was recommended, as he is familiar with the position.</p> <p>Motion / Vote made. Motion 08-7.</p> <p>A Steering Committee will be developed to help “steer” the needs of the council. The Steering Committee will play a vital role in the new agency. The Chair will contact the 2 members suggested to serve on this committee.(W. Major and N. Williams).</p>
b. Web Casting: S. Wander	N/R
G. CON – G. Skibitsky	<ul style="list-style-type: none"> ➤ South Line CON – the committee met on 12/31 and brings their recommendation to the full membership, based on the Hearing. A Roll Call vote was conducted. Motion / Vote made. Motion 08-8. Also find the completed roll call vote attached to the minutes. ➤ Colden VFC Transfer of Colden Fire Company to the Fire District. Some information is still needed regarding the listing of the commissioners.
13. OLD BUSINESS	N/R
14. NEW BUSINESS	<ul style="list-style-type: none"> ➤ Letter for Eggertsville Fire Company to endorse their efforts to be recognized as a BLS service. It is the part of the Regional Council to recommend this move. Motion / Vote made. Motion 08-9. ➤ A bill for \$5,000 was received from Dr. Takats for his services as WREMAC Chairman to the council. This will be sent to M. Barber for her review. Question regarding the dates on the bill – 4/1/07-3/31/08. Did they complete their deliverables? The ByLaws need to be reviewed regarding this. The bill is not itemized, which poses another problem. Much discussion followed. This will be taken to the Executive Board. All in favor to table this until the March meeting. ➤ J. Mihalko – Instructor Update on 2/9 at Niagara University. ➤ CLI course will be held at Rural Metro on 3/08 and an IC in Alleghany County in May. The Buffalo office of DOH will continue to conduct the courses until a specialty course sponsor is available. ➤ G. Skibitsky would like to recognize the Buffalo office of DOH for stepping up and helping in the absence of a Program Agency.
ADJOURNAMENT	Motion to adjourn at 8:10

**Next Meeting of the Wyoming Erie Regional EMS Council
Is scheduled for
Wednesday March 5, 2008**

Wyoming Erie Regional EMS Council Table of Motions 2008

#	DATE	MOTION	MADE BY	SECOND	ABSTAIN	APPROVED
08-1	1/2/08	Motion to approve Treasurer's Report as distributed.	M. Thiell	P. Wiseman		Yes
08-2	1/2/08	Motion to approve William Streicher to the Council.	C. Mayer	S. Carlo		Yes
08-3	1/2/08	Motion to approve the CLI/CIC applicants.	M. Thiell	K. Fedkiw		Yes
08-4	1/2/08	Motion to approve the Erie County course applications	S. Williams	J. Myers		Yes
08-5	1/2/08	Motion to approve Wyoming County course applications	J. Stephens	A. Billittier		Yes
08-6	1/2/08	Motion to allow the Executive BOD to review and approve scholarship application, once the paperwork is submitted.	C. Mayer	K. Fedkiw	S. Carlo	Yes
08-7	1/2/08	Motion to elect W. Major to serve on the interview committee for the Coordinator's position with the Program Agency.	A. Billittier	M. Thiell	S. Wander	Yes
08-8	1/2/08	Motion to approve South Line's CON based on recommendation from the CON committee's approval and the CON Hearing. Roll Call vote conducted.			A. Billittier S. Wander J. Myers	Yes
08-9	1/2/08	Motion to write a letter endorsing Eggertsville Fire Company's efforts to be recognized as a BLS service.	G. Skibitsky	M. Thiell		Yes
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