

**Wyoming Erie Regional EMS Council
September 3, 2008
Meeting Minutes**

Chair: Chairman G. Gill called the meeting to order at 7:04 p.m.
Attendance: On file

- **PLEASE NOTE – ATTACHED IS A TABLE OF MOTIONS. THIS IS BEING USED TO REGISTER ALL MOTIONS MADE DURING MEETINGS. MOTIONS WILL NOT BE SHOWN IN THE REGULAR MINUTES. PLEASE REFER TO THIS NEW TABLE WHEN LOOKING FOR A SPECIFIC MOTION.**

TOPIC	DISCUSSION	ACTION
I. PLEDGE OF ALLEGIANCE		All
II. APPROVAL OF MINUTES		Motion 08-36
III. CORRESPONDENCE	<p>8/12/08 Letter from E. Wronski requesting follow up from an earlier letter regarding the selection and approval of State EMS Council members, and diversity on the regional councils. (copies distributed).</p> <p>8/13/08 PAD application packet from NYS DOL. (forwarded to Program Agency)</p> <p>8/22/08 Copy of letter from E. Wronski congratulating Doug Baker on receiving the Harriet C. Weber EMS Leadership Award. Congratulations to Mr. Baker!!</p> <p>8/25/08 Notice of Intent to possess and use an Atropine Auto-Injector from Monroe Ambulance, Medic 80 – Wyoming County Division. (forwarded to program agency)</p> <p>8/27/08 Course applications from Charles Koeppel. Forwarded to S. Carlo.</p> <p>8/28/08 PAD QI use report from NYS Dept. Corrections</p> <p>OUTGOING:</p> <p>9/2/08 Response letter to E. Wronski outlining the council’s plan of action, and steps taken thus far in regards to the diversity issue that was addressed by the State.</p> <p>Mr. Baker’s award is the 1st received by this region in quite some time. D. Parr from the Southern tier won the ALS Provider of the Year award.</p> <p>A. Lapp has taken on the task of sorting and researching Section 3.003 of the PHL to determine the representation on the council.</p>	
IV. TREASURER’S	Report distributed	Motion # 08-37

REPORT		
V. MEDICAL ADVISORY COMMITTEE	N/R	
VI. NEW YORK STATE EMS COUNCIL	N/R	
VII. ERIE COUNTY	G. Skibitsky: Informational – State Comptroller audit was released, and it praised Erie County for their decision to be a gateway partner, not a full partner.	
VIII. WYOMING COUNTY	N/R	
IX. NEW YORK STATE STRESS REDUCTION PROGRAM	Program has been active & busy. Many fatalities lately. Fr. Joe is and has been a tremendous asset to the community.	
X. COMMITTEE REPORTS:		
A. Membership: A. Lapp	<ul style="list-style-type: none"> Wyoming County is down 3 members, and 2 alternates. All applications are currently being tabled until the membership has been researched and diversity has been determined. 	
B. CON – G. Skibitsky	Erie County will be applying for an ALSFR for the SMART Team.	A BN
C. Training / Education: S. Carlo	<ol style="list-style-type: none"> Denise Cuillo has submitted her paperwork to become a CIC. All is in order. All course applications are already in progress, before our meeting tonight. <p>Discussion continued regarding whether or not the regional councils need to approve course applications, or just be notified of them. J. Mihalko will look into this.</p>	<ol style="list-style-type: none"> Motion # 08-38 Motion #08-39
D. By-Laws: J. Glass	N/R	
E. Public Relations / Awards: W. Major	Congratulations to Doug Baker on winning the NYS EMS Award for Leadership	
F. New Committees		
a. Program Agency (UEMS)	<ul style="list-style-type: none"> Report distributed (see attached) The Steering Committee will be meeting sometime end of September, early October. Question was posed regarding tiered responses and PCRs. It is difficult to contact and match up with both agencies. Much discussion continued. G. Gill moved to have the Steering Committee Chair. He will follow up on it and report to the council. 	
b. Program Agency Steering Committee (W. Major)	Plan to meet within the next month.	
c. WREMAC Review & Liaison		
d. Web Casting: S.	N/R	

Wander		
XI. OLD BUSINESS	G. Gill read the letter from E. Wronski regarding reimbursement for the WREMAC Chairman. It basically states that until Mr. Wronski gets a solid legal opinion, that the council should budget to pay the WREMAC Chair, but not actually cut the check.	
XII. NEW BUSINESS	<ol style="list-style-type: none"> 1. G. Gill discussed the possibility of reimbursing council members for attending meetings, for traveling in non-work vehicles. Look into what the State rate is, as well as to what other council's may or may not do. Motion 2. Nominations: The Chairman has appointed G. Skibitsky and C. Mayer to the Nominating Committee. Please contact either one of them (respective to your county) if you would like to nominate a member for one of the following positions: Chair, Vice Chair, Treasurer or Secretary. 3. Amend the previous motion to reimburse a council member for registration to the conference, to include the Awards Dinner also. Motion 4. A sign up sheet will be distributed to sign up for time at the council's booth at the conference. Also, all council members should have a council shirt as well. If you do not have one, please contact A. Major. 	<ol style="list-style-type: none"> 1. Motion # 08-40 3. Motion #08-41
XIII. ADJOURNMENT	Adjournment at 7:45	Motion # 08-42

THE NEXT MEETING OF THE WYOMING ERIE REGIONAL EMS COUNCIL

WILL BE THE ELECTIONS MEETING,

SCHEDULED FOR WEDNESDAY, NOVEMBER 5, 2008

~PLEASE MAKE EVERY EFFORT TO ATTEND~

Wyoming Erie Regional EMS Council Table of Motions 2008

#	DATE	MOTION	MADE BY	SECOND	ABSTAIN	APPROVED
08-1	1/2/08	Motion to approve Treasurer's Report as distributed.	M. Thiell	P. Wiseman		Yes
08-2	1/2/08	Motion to approve William Streicher to the Council.	C. Mayer	S. Carlo		Yes
08-3	1/2/08	Motion to approve the CLI/CIC applicants.	M. Thiell	K. Fedkiw		Yes
08-4	1/2/08	Motion to approve the Erie County course applications	S. Williams	J. Myers		Yes
08-5	1/2/08	Motion to approve Wyoming County course applications	J. Stephens	A. Billittier		Yes
08-6	1/2/08	Motion to allow the Executive BOD to review and approve scholarship application, once the paperwork is submitted.	C. Mayer	K. Fedkiw	S. Carlo	Yes
08-7	1/2/08	Motion to elect W. Major to serve on the interview committee for the Coordinator's position with the Program Agency.	A. Billittier	M. Thiell	S. Wander	Yes
08-8	1/2/08	Motion to approve South Line's CON based on recommendation from the CON committee's approval and the CON Hearing. Roll Call vote conducted.			A. Billittier S. Wander J. Myers	Yes
08-9	1/2/08	Motion to write a letter endorsing Eggertsville Fire Company's efforts to be recognized as a BLS service.	G. Skibitsky	M. Thiell		Yes
08-10	3/5/08	Approval of January minutes	S. Wander	A. Lapp		Yes
08-11	3/5/08	The proposed budget for 4/08-3/09 was reviewed by the council and approved.	S. Carlo	M. Sczepanik		Yes
08-12	3/5/08	Motion to approve budgeted \$3500 to the WNY Stress Program.	G. Skibitsky	S. Carlo		Yes
08-13	3/5/08	Motion for A. Major to purchase 10-12 new binders, and "load them up" with the necessary information.	M. Sczepanik	S. Williams		Yes
08-14	3/5/08	Motion to write and send a letter of support for the Sheldon VFC	G. Skibitsky	A. Lapp		Yes
08-15	3/5/08	Motion to approve M. Morris for membership, as an alternate member, for Erie County.	G. Skibitsky	M. Sczepanik		Yes
08-16	3/5/08	Motion to approve Erie County course applications.	A. Lapp	W. Streicher		Yes
08-17	3/5/08	Motion to approve CIC candidate, contingent on receiving the letter of intent from the applicant.	G. Skibitsky	A. Lapp		Yes

#08-18	3/5/08	Motion to adjourn meeting	W. Streicher			Yes
#08-19	5/7/08	Approval of March's minutes	J. Glass	A. Lapp		Yes
#08-20	5/7/08	Motion to allow issue from the floor: R. Orlowski, TCA Roll call vote	R. Martin	A. Billittier		Yes
#08-21	5/7/08	Motion to give power to the Executive Board to review the contract with Phillips Lytle and make a decision.	S. Carlo	C. Mayer		Yes
08-22	5/7/08	Motion to approve Treasurer's Report as distributed in M. Barber's absence.	A. Billittier	N. Williams		Yes
08-23	5/7/08	Motion for the Chair to write a letter to Wronski requesting a legal opinion as to whether it is an allowable expense to give funding to a WREMAC Chair. Not Mr. Wronski's opinion, but a legal opinion.	C. Mayer	A. Billittier		Yes
08-24	5/7/08	Motion to approve Erie County's Course Sponsorship renewal	C. Mayer	C. Smith	G. Skibitsky A. Billittier	Yes
08-25	5/7/08	Motion to approve CIC letter of recommendation for Scott Corchoran.	A. Lapp	C. Mayer		Yes
08-26	5/7/08	Motion to approve course applications	P. Wiseman	B. Streicher		Yes
08-27	5/7/08	Motion to allow T&E Committee to complete and submit Training Plan to NYS.	C. Mayer	J. Myers		Yes
08-28	5/7/08	Motion to allow BOD Committee to approve funding for CAMP 911 – upon proper application, with the amount not to exceed \$500.	J. Myers	A. Billittier		Yes
08-29	5/7/08	Motion to adjourn at 8:36	J. Glass			
08-30	7/16/08	Motion to accept previous (May) meeting minutes	M. Thiell	C. Mayer		Yes
08-31	7/16/08	Motion to approve Treasurer's Report	C. Mayer	M. Thiell		Yes
08-32	7/16/08	Motion to approve course applications as received and reviewed by S. Carlo, Chair of Committee.	S. Carlo	G. Skibitsky		Yes
08-33	7/16/08	Motion to approve registration for council member's to attend Vital Signs.	S. Carlo	M. Thiell		Yes
08-34	7/16/08	Motion for chair to write letters of recommendation for ePCR letters for the Colden VFC and Twin City Ambulance.	M. Sczepanik	W. Major		Yes
08-35	7/16/08	Motion to adjourn	M. Thiell			Yes

08-36	9/3/08	Motion to accept previous meeting's minutes (July's)	J. Glass	N. Williams		Yes
08-37	9/3/08	Motion to accept Treasurer's Report	S. Carlo	N. Williams		Yes
08-38	9/3/08	Motion to approve D. Cuillo's paperwork for CIC	S. Carlo	J. Myers		Yes
08-39	9/3/08	Motion to approve all course applications (already in progress)	S. Carlo	M. Morris		Yes
08-40	9/3/08	Motion to bring a policy for travel reimbursement to the BOD for recommendation to the full council	G. Skibitsky	S. Carlo		Yes
08-41	9/3/08	Motion to reimburse council members for the Vital Signs Awards Dinner on top of registration.	J. Glass	S. Carlo		Yes
08-42	9/3/08	Motion to adjourn at 7:45	J. Myers			Yes