

**Wyoming Erie Regional EMS Council
September 2, 2009
Meeting Minutes**

Chair: Chairman N. Williams called the meeting to order at 7:07pm
Attendance: Attendance sheet on file

TOPIC	DISCUSSION	ACTION
I. PLEDGE OF ALLEGIANCE		
II. APPROVAL OF MINUTES	Approved	Motion 09-27
III. CORRESPONDENCE	Distributed / Reviewed	
IV. TREASURER'S REPORT	Budget report distributed. The plan is to utilize funds in a better flow from now on, and not all towards the end of the year. 1 st Quarter Report will be mailed out next week. Received check from the state for contract.	Motion 09-28
V. MEDICAL ADVISORY COMMITTEE	N/R	
VI. PHAC	N/R	
VII. NEW YORK STATE EMS COUNCIL	SEMSCO / SEMAC meets this week.	
VIII. ERIE COUNTY G. Skibitsky	FEMA has issued the declaration for Cattaraugus, Chautauqua and Erie Counties, for public assistance from the flooding. Have not received individual assistance yet. Hopefully that will be forthcoming. H1N1 – vaccinations will need to be done on a wide scale level. Any information that Greg receives he will forward to me for distribution. M. Morris asked if the County is planning to have a familiarization for the 1 st Responders for the H1N1. Is there anything that the council might be able to do to help get the word out, or make this task easier, e.g. posters, postcards, something visual to refer to. Greg will suggest it to the working committee that is already established.	
IX. WYOMING COUNTY	Working on the H1N1 as well – lots of preventative issues. The whole state is on the same page in regards to this key issue.	
X. NEW YORK STATE STRESS REDUCTION PROGRAM	Working constantly. They are a busy, active group.	
XI. COMMITTEE REPORTS:		

A. Membership: A. Lapp	Erie County – 13 full members, 3 alternates Wyoming – 10 full members, 1 alternate. Down 3 spots	
B. CON – G. Skibitsky	<p>1. Orchard Park – G. Gill recuses himself from this issue, as he is a member of the O.P. Fire District.</p> <p>The company is applying for a name transfer. They have a current certificate to operate, and there are three companies in the district, all operating under the number 1456. They would like to operate under the Orchard Park Ambulance company in order to provide 24/7 ambulance service. The BOD is not changing, and they will be utilizing the same vehicles as well. It is merely a transfer of their name from a fire district to an ambulance company.</p> <p>Recommendation to the council to send a letter of support. The CON Committee has received & reviewed the application. Requesting the state to approve the application, and perform the Fitness & Competency portion on behalf of the council.</p> <p>Motion - G. Skibitsky 2nd – J. Glass All in favor 1 abstain</p> <p>J. Mihalko stated that the F&C must be done before the council is able to act on this. Much discussion ensued regarding this process.</p> <p>As of 60 days from tonight the council needs to vote on this.</p> <p>G. Skibitsky withdraws the motion. The same people that are listed on the application for the corporation (fire) are also listed for the new corporation (EMS). You can not have the same people on the BOD for both. The application is being tabled due to not enough information. Again, much more discussion continued. It appears that the application is in actuality, a Municipal CON. This is completely different than originally thought, therefore needs different actions taken.</p> <p>2. Millgrove VFC – J. Adolf</p> <p>The company is applying for a BLSFR agency code. They had previously held one, but have surrendered it. They are now re-applying for a BLSFR agency code, because they render EMS care.</p> <p>J. Adolf has assisted the company with this. The originals have already been sent to the state. It requires an endorsement from the council. F. Krawczyk, the Millgrove EMS Officer was in attendance as well for any questions.</p> <p>3. Sheldon - Question regarding Sheldon’s application that the council approved at the July meeting. Did the letter of support go out from the council? A. Major will follow up and get back to B. Streicher.</p>	<p>1. Motion 09-29 2. Motion 09-30</p>
C. Training / Education: S. Carlo	Courses received and filed: ECC, R/M The following applications have been received from the Program Agency:	Motion 09-31

	T. Bunk, R. Liesing and M. Lavinsky are all applying to become CLI's. Committee makes the recommendation from the committee to approve the 3 applicatants:	
D. By-Laws: J. Glass	Question with the meeting dates. The Bylaws will need to be revised shortly. Discussion to look at the meeting dates and perhaps change the meeting dates in order to not conflict with the SEMSCO / SEMAC meeting dates. Currently there are no actual meeting dates in the Bylaws, only the number of meetings that are required. The Chair is allowed to change the meeting date. The meeting dates go into the minutes, which are posted on the website.	
E. Public Relations / Awards: G. Gill	Our region is lucky to have another award winner again this year! Bill Major has won the ALS Provider of the Year award. The CITA (Caught in the Act) will help move along the nominations for the coming years. Does the council wish to keep the annual dinner at the Hillside Inn.	Motion 09-32
F. New Committees		
a. Program Agency (UEMS)	Report distributed	
b. Program Agency Steering Committee	Reviewed Report. Next meeting is 10/19 at 5:00 at WCCH. The Waveform Capnography In-service which the Program Agency is doing has been very well received. G. Gill attended and reported that an exceptional job was done. The Steering Committee brought forth two recommendations to the council: <ol style="list-style-type: none"> 1. Discussion regarding the PCR in-service in the EMT courses. The program agency has offered to come and do these. S. Carlo responded that there is not currently enough time in the course for this to be done. 2. A letter is composed and sent to the state requesting a local Regional Faculty course be conducted in the region. Currently Wyoming County has 1 Regional Faculty and Erie has 9. Include the names of current CIC's that would eligible. After discussion, the council decided that there is a greater need for the Program Coordinators rather than Regional Faculty. Motion: Supported the request to send a letter to Karen Meganhoffen at the State, requesting that the state re-assess current numbers / appointments, and then re-adjust (Program Coordinators). Ask the intention of the State for another Regional Faculty program with the names of people interested in attending. Send out a letter asking who would be interested. Much discussion evolved.	2. Motion 09-33
XII. OLD BUSINESS		

XIII. NEW BUSINESS	<ol style="list-style-type: none"> 1. Awards Committee – Great job, continue on! 2. Mercy Flight is having their 2nd Annual Open House on 9/26. Family from 10-2, then adults only 4-10. This was a very nice event last year – suggesting people attend! 3. Motion to reimburse council members to attend the Vital Signs conference (room, conference registration, and the Banquet Dinner). The Council’s winner should be reported by us. All documents should go to M. Morris. Question regarding the Vital Signs Award winner’s reimbursement for the conference. He is representing the council; therefore the council supports no out of pocket expenses. Room, transportation, dinner (not alcohol) will be fully supported. 4. The Council’s Funding Request application should be put onto the council’s letterhead, making it more official. 5. Discussion / question regarding the council having & staffing a booth at the conference. It was decided this would not be done this year. 6. *** G. Skibitsky reported that the Orchard Park matter has been resolved. He has made several phone calls and there is no intent on the side of Orchard Park to form a separate corporation. They only seek to DBA an EMS district, within the same organization. It is a simple DBA and a letter to the state. There is no need to file anything. Motion – The application has been received, reviewed, contacted officials of the OP Fire District. No further action is required by the Council. 	<ol style="list-style-type: none"> 3. Motion 09-34 6. Motion 09-35
XIII. ADJOURNMENT	8: 08 pm	Motion 09-36

**The next meeting of the Wyoming Erie Regional EMS Council
Is scheduled for November 4, 2009**

Respectfully Submitted,

Amy Major,

Administrative Assistant

WEREMSC / WEREMAC